



Mind Your Manners An Etiquette Guide for Youth and Young Adults

By Ph. D Edwardlene Fleeks Willis

AuthorHouse. Paperback. Book Condition: New. Paperback. 128 pages. Dimensions: 7.8in. x 5.0in. x 0.4in. Dr. Edwardlene Willis, management consultant for adult education and social service programs and author, has a breakthrough cure for bad manners. *Mind Your Manners An Etiquette Guide for Youth and Young Adults*, the cure, is a book that offers helpful hints and guidelines to regulate a myriad of social and behavioral blunders. It also defines manners, shows proper home behavior, provides a guide to appropriate school decorum, outlines various party strategies, teaches general entertainment procedures, lists travel tips, and includes other significant etiquette issues such as dating, getting along with a gang, public behavior and suitable business protocol. This guide can help one improve his or her personal and social relationships. *Mind Your Manners*- is the result of the authors research conducted with youth and adults, as well as personal observations and experiences as a parent, teacher and administrator, and her work with community groups. Several colleges, universities, and school districts have adopted *Mind Your Manners* as supplementary instructional material. Bookstores, libraries, churches, and other community organizations have also acquired this unique handbook. Dr. Willis is available for interviews to administer her pain-free social prescription to your...



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